

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 20th April 2022 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn
Clerk to the Council 13th April 2022

AGENDA

Please note: Members of the public are warmly welcomed. We ask that if you or any of your family are unwell, or have any symptoms of Covid-19, you do not attend in person

(We request that attendees take a lateral flow test before attending to keep everyone safe, as do all Councillors and Council personnel.

To register, or to attend via Zoom please email clerk@berryfieldspc.org or call 01296 925750 during office hours.

- 1. Apologies for absence**
- 2. Declarations of interests** in items on the agenda.
- 3. Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).* For those attending via Zoom please email your question before the meeting.

- 4. Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).

Planning

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

22/00800/APP | Householder application for part single, part two storey rear extension | 39
Siddington Drive Aylesbury Buckinghamshire HP18 0UE
Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R8D7OBCLG1000&prevPage=inTra>
[y](#)

22/00794/APP | Householder application for loft conversion with 3no. roof lights to rear and single storey rear extension | 4 Bramley Road Aylesbury Buckinghamshire HP18 0XF

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R8BSF0CLG0B00&prevPage=inTra>
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22/01026/APP | Change of use from mixed use residential and cattery to mixed use residential and ear wax removal clinic. Demolition of cattery buildings, Convert garage from cattery building to office (retrospective) | 12 Laxton Road Aylesbury Buckinghamshire HP18 0NL

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R93KFMCLGK500&prevPage=inTra>
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5. Minutes

To agree the Minutes of the Parish Council meeting held on 16th March 2022.

6. Land & facilities

Roman Park & Village Hall

Update on the village hall hand over.

Update on licences and other statutory requirements.

Update on concessionaire Licence.

Nursery building repairs and maintenance.

Allotments

Any update.

Park inspections and repairs

Confirm inspections and remedial works required or carried out since last meeting.

7. Finance

7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting

7.2 To agree the accounts to end March as circulated and confirm arrangements for internal audit at year end.

7.3 To approve the Governance and Accounting Statements for Berryfields Parish Council for the financial year ended 31st March 2022.

7.4 To agree the dates for the Exercise of Public Rights to view the Council's accounts.

7.5 To agree the Asset Register.

7.6 To agree Insurance Renewal.

8. Event

HM Queen's Platinum Jubilee Event (Councillor Sekhar)
Update

9. Berryfields News & Communication

Berryfields News – next edition.
Website – update.

10. Highways & transport

MVAS & Sentinel.

11. Meetings & matters of report

12. Dates of next Parish Council Meeting

Annual Parish Meeting 7.30pm - Wednesday 18th May 2022

This meeting will be followed by the Annual Parish Council Meeting.